

W. G. Rhea Public Library LAMINATOR USE POLICY

Cost:

\$0.50/page	Item smaller than 8 ½" x 11"
\$1.00/page	Item 8 ½" x 11" (standard size page)
\$1.00/foot	Item larger than 8 ½" x 11" (oversized item)

Usage:

Cold lamination services for items 8 ½" x 11" or smaller will be available Monday through Saturday during regular Library hours. Hot lamination services for oversized items will be offered on Tuesdays, Thursdays, and Saturdays only. Cold or hot laminator machines must be operated by a W.G. Rhea Public Library staff member.

Issued: March 2019

Approval Date: March 26, 2019