

W.G. Rhea Public Library Chromebook Policy

Who Can Check out a Chromebook?

- Patron must be 18 years of age.
- Patron must have a valid and current W.G. Rhea Public Library card in good standing with zero fines for the entire household.
- Patron must have a current photo I.D., driver's license, passport or military I.D.
- Patron must read, understand and sign a borrower's agreement in the presence of a Library staff member.

Chromebook Use Guidelines:

- The Chromebook checkout is for 7 days. One per checkout per household.
- The Chromebook may not be renewed.
- A Chromebook may be reserved. Once returned, a patron must wait one week before placing another reserve or checking one out.
- Note to Parents/Guardians: Chromebooks are equipped with Google Chrome Management Security Filtering Software. Parents/Guardians are responsible for monitoring what their children access on the Internet through these devices.

Replacement Costs for Damaged or Lost Chromebook Items:

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| • Chromebook Device | \$285 |
| • Chromebook Device Charger | \$ 60 |
| • Case | \$ 25 |

Fines and Liabilities:

- Overdue fines are \$10.00 per day per Chromebook until returned. There is No grace-period.
- Overdue Chromebook will be deactivated within 24 hours after the due date.
- Patron must return Chromebook to the Circulation Desk. A \$25.00 charge will be placed on the patron's account if Chromebook is returned in the book drop or to another library. Chromebook must be kept in a temperature-controlled environment. **DO NOT LEAVE IT IN YOUR VEHICLE.**
- The patron is responsible for ALL costs associated with loss or damage while the Chromebook is checked out on their card.
- **Patron must sign a Borrower's Agreement upon checkout of the Chromebook to indicate that they have read, and understand, and accept the terms of the Chromebook lending policy.**

Revision 1

11/17/2020

Revision 2

09/20/2022