

**W. G. Rhea Public Library Board Meeting
July 21, 2026 - 4:00 p.m.**

A. Meeting called to order at 4:01 p.m. by Chairman Cindy Synder.

B. Roll call by Secretary, Kelly Derr

Kathy Collins	✓	Missy Hamilton	AB
Jacqueline Mann	✓	Mary Catherine Lowe	AB
Cindy Snyder	✓	Dennis Melhouse	✓
Phillip Davidson	AB	Miranda Moon	AB
Kelly Derr	✓	Sam Tharpe	✓
Alex Cox	✓	ORRL: Katie Parr	✓

Public Members in attendance: None

C. Consent Agenda

Minutes and Financial Report stands as read and treasurer report filed for audit.

Treasurer's Report:

General Fund Custom Report May 1 – June 30, 2026

Amount available as of 05/01/2026	\$ 83,915.62
Revenue	\$ 70,695.54
Expenses	<u>\$ 63,262.20</u>
Net Revenue	06/30/2026 \$ 91,348.96

Program & Service Fund Custom Report May 1 – June 30, 2026

Amount available as of 05/01/2026	\$167,231.93
Revenue	\$ 5,568.56
Expenses	<u>\$ 11,642.46</u>
Net Revenue	06/30/2026 \$161,158.03

Balance 06/30/2026 in Checking \$9,806.72; High Yield \$151,351.31;
(Bequests Kirk Ford \$18,723.00 and Helener Kane Currier Trust \$158,824.30)

E. Old Business:

2026-2027 LSTA Technology Grant

- Applied for June 30th with expected approval in October. Requested approximately \$3,700.
- This is a 50/50 matching grant, requiring the library to spend \$3,700, with 50% reimbursed by the state.
 - Planned purchases/replacements include two Chromebooks to replace out-of-warranty laptops in the YA room, network switches and battery backups to maintain Wi-Fi during power losses.
- The library normally budgets approximately \$4-5k for the technology grant so this is within budget.
- Items might be deferred if funds granted are insufficient.
- To recap the grants and funding secured this last fiscal year:
 - Technology Grant: \$4,220
 - Friends Group: \$10,804
 - Helping Hand: \$3,200
 - BPU Roundup Funds: \$4,000
 - Philadelphia Community Grant: \$595
 - Various Civic Organizations & Private Donations: \$10,875

F. New Business:

Welcome new Board Member: Alex Cox

Annual Election of Officers

- This will be tabled until September meeting.
- Vacating are: Vice Board Chair (Previously Stacy Hayes) and Secretary (Previously Kelly Derr)

Director's Evaluation - Will be done via email. Due by September 15th.

General Fund Budget

- An overall 3% increase was proposed. Revenue is split 50% from the city and 50% from the county and covers salaries, payroll benefits, building insurance, and audit costs.
- Sam Tharpe made the motion to accept the general fund proposed budget. Motion passed.

Program and Service Fund Budget

- Monies come from fines, donations, and special appropriations and primarily funds programs.
- Increased by \$5,000 due to significant maintenance work last year (e.g., toilets, exterior).
- Kelly Derr made the motion to accept the program and service proposed budget. Motion passed.

G. Policy Committee Reports/updates/reviews

- The following policies were up for review: Title VI Policy.
 - Philip conducted a thorough review, and all recommendations were incorporated. The new policy will be posted in the foyer to inform the public that it is a non-discriminatory building and outline the procedure for discrimination complaints.
 - Kelly Derr made the motion to accept the policy as revised. Motion passed.

H. Director's Report

- Kathy provided an overview of the Fiscal year.
 - Summer Reading Program had 232 registered participants with 32 programs conducted.
 - Over 48,000 people visited the library with over 71,000 items circulated and approximately 800 new library cards issued.
- Created the New Reader's Advisory Book Group which will meet on the 4th Friday of each month.
- The main air conditioning unit was serviced recently for \$600.
- The sidewalk repair is underway. The sewer line replacement created unforeseen problems resulting in erosion under the sidewalk. Shamrock Dirt and Forestry will be addressing this issue at a cost of \$5243 which includes replacing most of the sidewalk on the east side of the building. This project will take about 4-6 weeks and is considered a priority due to safety concerns and potential liability.

I. Friends of the Library Report

- Trivia night Fundraiser will be held at Paris Station on September 10th.

J. Regional Directors Report

- Katie provided a recap of the upcoming events.

K. Adjournment

Meeting adjourned at 4:37 PM. Next meeting date is September 22, 2026, at 4PM.

Respectfully submitted,

Kelly Derr

Kelly Derr - W.G. Rhea Public Library Board Secretary